

Northampton Emergency Aid Team

Northampton District Scout Council – (Charity No. 1110610)

Please reply to :

NEAT – Bookings
29 Stone Hill Court
The Arbours
Northampton
NN3 3RA



BOOKING FORM

No booking can be deemed to have been made until a signed Booking Form is return and confirmation received by you.

Please complete as fully as possible.

Event					
Location					
Date		Start Time		Finish Time	
Nature of Event					
Estimated Attendance					
Organising Body					
Contact Person		Tel. No:			
Contact Address					Post Code

It is the Events Organisers responsibility to request adequate Medical cover for their event
however NEAT can give some guidance on the First Aid cover on request for an Event.

SERVICES REQUIRED

Number of First Aiders		No. of Ambulance / s	
Trailer Treatment Unit	Yes / No	4 x4 Response Unit	Yes / No
Air Shelter Treatment unit	Yes / No		
Scouting FA Training Evening	Level 2		Level 3
			Level 4
Other			

I have read and agree to the Northampton Emergency Aid Team Booking Conditions.

Signed : _____ Print Name : _____

Please return to and confirmation will be forwarded within 14 days.

Acceptance will be dependant on a satisfactory Risk Assessment of the Event for the team's services.

www.neat-scouts.org.uk

Vehicles Maintained by – Jacksons MOT Centre, Westbridge Depot,
St. James Mill Road, Northampton, NN5 5JW. 01604 750330.

Date Confirmation Sent

Northampton Emergency Aid Team

Booking Conditions

1. Bookings cannot be accepted less than 30 days prior to the event (unless there are exceptional circumstances).
2. No booking can be deemed to have been made until NEAT have received a completed signed booking form and the client has received a confirmation of the booking in writing from NEAT.

3. Cancellation of a booking - the following table of fees shall apply.

Cancellation less than **30 days** prior to the Event **20%** of Fees payable.
Cancellation less than **14 days** prior to the Event **40%** of Fees payable.
Cancellation less than **7 days** prior to the Event **70%** of Fees payable.
Cancellation less than **48 hours** prior to the Event **Full** Fees payable.

4. The Northampton Emergency Aid Team has a duty for Health & Safety to its members. If a member of NEAT deems an event to be unsafe or is not being organised to the appropriate legislation or HSE Guidance for that event, then NEAT reserve the right to withdraw from the Event, without detriment to NEAT.
5. Northampton Emergency Aid Team will only treat patients within the level of competence that the members on duty have attained. If the situation requires a higher level of competence then the team members will call the Ambulance Service or appropriate other resources as required.
6. Northampton Emergency Aid Team provides a backup to the Emergency Services for Major Incidents. Should the Emergency Services require the Team's attendance at a Major Incident during your event, then whilst every effort will be made to continue to cover your event, circumstances may require NEAT to withdraw from your event without detriment to NEAT.
7. Payment should be received within 14 days after the event or date of invoice.

Cheques should be made payable to "NEAT".